

FINANCE & ESTABLISHMENT SUB-COMMITTEE (Budget Setting 2026-27)

SAFFRON WALDEN TOWN COUNCIL

MINUTES of the FINANCE & ESTABLISHMENT SUB-COMMITTEE (Budget Setting 2026-27) MEETING held on Wednesday 30th July 2025 in the Town Hall, Saffron Walden at 2.30pm

Present Councillors: Ahmed, Asker, Curtis, de Vries (at 2.33pm), Eke, Freeman, McLellan and Porch.

Officers: Town Clerk, Deputy Town Clerk and Responsible Finance Officer (RFO)

Public: None

Budget 001-25	<p>Appointment of Sub-Committee Chair</p> <p>Cllr Eke nominated Cllr McLellan as Sub-Committee Chair, this was seconded by Cllr de Vries and accepted by Cllr McLellan.</p> <p>Cllr Asker nominated Cllr Freeman as Sub-Committee Chair, this was seconded by Cllr Porch and accepted by Cllr Freeman.</p> <p>It was Resolved: To appoint Cllr Freeman as Sub-Committee Chair.</p>
Budget 002-25	<p>Appointment of Sub-Committee Deputy Chair</p> <p>Cllr Porch nominated Cllr Eke as Sub-Committee Deputy Chair, this was seconded by Cllr Ahmed and accepted by Cllr Porch.</p> <p>It was Resolved: To appoint Cllr Eke as Sub-Committee Deputy Chair.</p>
Budget 003-25	<p>Apologies for absence</p> <p>Apologies were received from Cllr Coote.</p>
Budget 004-25	<p>To receive any Declarations of Interest</p> <p>Cllrs Ahmed, Asker and Freeman declared generic non-pecuniary interests as members of Uttlesford District Council.</p>
Budget 005-25	<p>Proposed Schedule of Works</p> <p>It was Resolved:</p> <p>To receive and accept the report as presented, including the schedule of works and recommended timelines and meeting schemes.</p>
Budget 006-25	<p>Date and time of Next Meeting</p> <p>It was Resolved:</p> <p>(a) To establish the next meeting date w/c 1st September, specific date and time TBC</p> <p>(b) To establish a series of training sessions in August 2025, dates/times TBC</p>

Meeting Closed 3.20pm